

**To:** City Private School Parents (KG to 12 Newly Admitted after 29/08/2023)

**Date:** 05<sup>th</sup> September 2023

**Subject:** School opening Circular

We hope everyone is safe and healthy. We are happy to welcome our students to start the academic year 2023-2024. All the parents are requested to sign and send back the health and safety form that will be sent by the Class Teacher on or before **Sunday 10 September 2023**.

**Date and Time:**

<b>Monday 11 September 2023</b>	<b>KG1 to Grade 12 New Students</b>
<b>First Day reporting time</b>	<b>8.15 AM</b>

School timings	KG- 7:30 AM TO 11:30 Grade 1 to 12 – 7:30 AM TO 2:30 PM
Books and uniform Sale	Every Sunday 9:30AM- 12:30PM

**City School Portal**

All communications from the school are done through the City Private School portal. All parents are requested to ensure that they have received the credentials to login to the portal. Kindly send an email to the IT department at [itsupport@cityschool.ae](mailto:itsupport@cityschool.ae) if you have not received it.

**Transportation**

Those who have booked school transportation are requested to drop their ward at 8:15 am on the first day of school and meet transportation department for drop off details.

**Important Contact Details**

Principal	<a href="mailto:r.monteiro@cityschool.ae">r.monteiro@cityschool.ae</a>
Vice Principal	<a href="mailto:viceprincipal@cityschool.ae">viceprincipal@cityschool.ae</a>
Supervisor- KG	<a href="mailto:s.shanavas@cityschool.ae">s.shanavas@cityschool.ae</a>
Supervisor- Grade 1-4	<a href="mailto:s.nawaz@cityschool.ae">s.nawaz@cityschool.ae</a>
Supervisor- Girls Grade 5-12	<a href="mailto:b.bashir@cityschool.ae">b.bashir@cityschool.ae</a>
Supervisor- Boys Grade 5-12	<a href="mailto:p.manavalan@cityschool.ae">p.manavalan@cityschool.ae</a>
IT Department	<a href="mailto:itsupport@cityschool.ae">itsupport@cityschool.ae</a>
Accounts Department	<a href="mailto:pay@cityschool.ae">pay@cityschool.ae</a>
Transport Department	<a href="mailto:transport@cityschool.ae">transport@cityschool.ae</a>
Happiness and Support	<a href="mailto:support@cityschool.ae">support@cityschool.ae</a>



Regards,

**City Private School**